

*Action taken reports of Students, Faculty, Parents, Alumni
feedback*

Session: 2018-2023



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Affiliated to Gauhati University**

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**Principal
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Date :.....**

**Principal
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Action taken report of students feedback of 2018-2019

The principal called all faculty meetings to discuss the feedback analysis reports prepared by the IQAC to decide upon further actions to be taken on it.

1. Maximize the use of ICT during the transaction of the syllabus.
2. To keep themselves updated on advanced topics of their respective subjects.
3. Suggested to create smart classrooms in the college.
4. Use e-resources as well as make these available to students.
5. New initiatives should be taken like field visits, excursions, and student exchange programmes to improve the interrelation of the course material with important issues.


Principal
Nabajyoti College, Kalgaohia
Date :.....

Action taken report of parents feedback of 2018-2019

1. Some parents suggested doing more group discussions and seminars to improve the communication skills of the students.
2. In the comment section they suggested extending the time of the library and extra staff for the same.
3. More staff should be recruited to clean the college.



Principal
Nabajyoti College, Kalgaehia
Date :.....

Action taken report of alumni feedback of 2018-2019

Feedbacks received from alumni during alumni meetings of various departments were analyzed and the following points were recommended for the necessary action. The following points were recommended for action taken:

1. Part-time teachers were appointed for the benefit of the students.
2. Uses of library facilities were improved and new books were added.



Principal
Nabajyoti College, Kaigachia
Date :.....

Action taken report of faculty feedback of 2018-2019

The faculty response to various aspects with regard to relevance, the content of the curriculum student placement and employability were analysed and based on their feedback actions were taken as follows:


1. There is a scope to improve the canteen and hostel facility and the feedback committee forwarded the report to the hostel and canteen committee to take necessary action.
2. Feedback on placement and training facilities in the year was weak and there is scope for further improvements. Hence necessary actions are asked to be taken by the career counseling committee.
3. Staff members were encouraged to participate in training sessions conducted by other universities and institutions to enable the faculty to update their knowledge.
4. Effective use of ICT was encouraged among the faculty members.


Principal
Nabajyoti College, Kalgachia
Date :.....

Action taken report of students feedback of 2019-2020


The feedback report was reviewed by the college authority and the following actions were taken:

1. All teachers are asked to prepare their lesson plan and teaching plan and implement it accordingly in the class.
2. Maximize the use of ICT during the transaction of the syllabus.
3. Suggested to fill up the regular vacant post and to appoint part-time teacher temporarily.
4. The faculty members are suggested to discuss the course outcome and programme outcome among the students.


Principal
Nabajyoti College, Kalgachia
Date :.....

Action taken report of parent's feedback of 2019-2020

1. New add-on courses are introduced in the syllabus.
2. More seminars and group discussions are arranged in the college.
3. More staff are recruited to clean the college campus.


Principal
Nabajyoti College, Kalgachia
Date :.....

Action taken report of alumni feedback of 2019-2020

Feedbacks received from alumni during the alumni meetings of various departments were analyzed and the following points were recommended for action:

1. Feedback on the infrastructure was weak and hence the report was forwarded to the college authority for further action.
2. Feedback on the college hostel and canteen facilities was not satisfactory and hence it was forwarded to the Canteen Committee and Hostel Committee to take necessary action.



Principal
Nabajyoti College, Kalgachia
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Action Taken Report of Faculty Feedback 2019-2020

The suggestions taken from the faculty feedback were presented to the Academic councils and the following actions were taken:


1. More seminars were organised to familiarize the students with the latest developments.
2. Various add-on courses were introduced.
3. Career guidance sessions were held for the students.



Principal
Nabajyoti College, Kalgaohia
Date :.....

Action Taken Report on Students' Feedback 2021-2022

1. All teachers are asked to prepare their lesson plan and implement it in the class.
2. Maximize the use of ICT during syllabus transactions.
3. Use e-resources and make them available to the students.
4. Actions taken to fill up the sanctioned post to maintain proper student-teacher ratio.


Principal
Nabajyoti College, Kalgachia
Date :.....

Action Taken Report of Parents Feedback 2021-2022

1. New skill-oriented courses are introduced in the syllabus.
2. More group discussions and seminars are arranged in the college to incorporate better communication skills.
3. More staff are recruited to clean the college campus.

Action taken report of Alumni Feedback 2021-22

1. More educational field trips, student exchange programmes, and project work should be included to familiarize the students with the latest developments.
2. Introduced various certificate courses.
3. Feedback on the canteen and hostel facilities was weak and the feedback committee forwarded the report to the Canteen committee and Hostel committee to take necessary action.



Principal
Nabajyoti College, Kalgachia
Date :

Action Taken Report of Faculty Feedback 2021-2022:

The following actions are taken by college authority as well as departmental level based on feedback analysis:

1. New ICT-enabled classrooms are introduced to make ICT tools more available.
2. Discussion taken by authority to provide smart classrooms in each department.
3. More books are brought to the library to make the library more informative.


Principal
Nabajyoti College, Kalgachia
Date :.....

Action taken report of Students' feedback 2022-2023

1. Departmental student seminars were conducted in each department.
2. The use of ICT has been maximized in classroom transactions.
3. New initiatives are taken like field visits, excursions etc. to improve the interrelation of the course material with the important issues.
4. The departments of the college were instructed to add new certified courses to overcome the shortcomings of the respective curriculum.
5. To plan the course transaction properly to complete the syllabus within the stipulated time.
6. Mentor-mentee programme was conducted to help the students form bonds with the faculty members and to guide the students in need.



Principal
Nabajyoti College, Kalgaichia
Date :.....

Action Taken Report of parents Feedback 2022-2023

1. More group discussions and seminars are arranged to facilitate communication skills.
2. More staff are recruited to clean the college campus.
3. More books are made available in the library for the students.



Principal
Nabajyoti College, Kalgaohia
Date :.....

Action Taken Report of Alumni Feedback Forms 2022-2023:

1. Offering more placement-related courses.
2. The courses emphasizing communication skills shall be more focused.
3. New add-on courses in each department would be included.



Principal
Nabajyoti College, Kaigachia
Date :

Action Taken Report of Faculty Feedback 2022-2023:

1. Discussion taken by authority to provide smart classrooms in each department.
2. To make the college research-oriented, a research cell was established.
3. For proper internal evaluation, the marks obtained by the students in the sessional examinations are asked to be displayed on the notice board.


Principal
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